**Title Of Paper**

**(Times new roman, font size 14, not more than 10 words)**

*First author’s name*

*Current e-mail address*

*Institution or University*

*Times New Roman font 11*

*Second author’s name*

*Current e-mail address*

*Institution or University*

*Times New Roman font 11*

**ABSTRACT**

Insert your abstract here following this structure: Introduction, Methods, Results and discussion. Use Times New Roman font size 12. Abstract should 200-250 words and in one paragraph only. Papers in Malay should use the same format and should have an abstract in English. The title of the paper, abstract and keywords in English should follow after the keywords in Malay.

**Keywords:** 5 keywords separated by semi colon {;}

**INTRODUCTION**

Use Times New Roman font 12 and single spacing for texts in a paragraph. Paragraphs are justified.

**FIRST LEVEL SUB-HEADING (All Capital Letter, Font 12)**

No spacing between paragraphs. Next paragraphs indent. **DO NOT** use numbers or alphabets in headings and sub-headings.

**SECOND LEVEL SUB-HEADING (All Capital Letter, Font 10)**

No spacing between paragraphs. Next paragraphs indent (No spacing).

**THIRD LEVEL SUB-HEADING (All Capital Letter, Font 8)**

No spacing between paragraphs. Next paragraphs indent (No spacing).

**METHOD**

No spacing between paragraphs. Next paragraphs indent (No spacing).

**Tables**

You can refer to tables in this way: Table 1, 2, 3, 4 and so on.

Refer to Table 1 first, then only insert Table 1 below the text or paragraph (as shown).

TABLE 1. Insert title of Table 1 (Font 9)

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| **Heading** (Font size = 10) | **Heading** (Font size = 10) | **Heading** (Font size = 10) |
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**Figure**

For Figure: Figure 1, 2, 3, 4 and so on.

Refer to Figure 1 first, and then only insert Figure 1 below the text or paragraph.

|  |
| --- |
|  |

FIGURE 1. Insert title of Figure 1. The title of Figure 1 must be below the figure (Font 9)

**DISCUSSION/CONCLUSION**

Use Times New Roman font size 12. Paragraph must be justified.

**ACKNOWLEDGEMENT**

Place any acknowledgement here. We would like to thank xxxxxxx.

**Citation of authors**

If there are two authors, cited paper should be written in this way (Hartmann & James, 2001). Cite papers with one author and two authors in this manner (Atkins, 1996; Leech & Nesi, 1999). Follow this format if you cite a secondary source (Lemmens & Wekker, 1990 as cited in de Schryver, 2003).

**REFERENCE (Examples)**

[30% of references are journal articles]

**Journal Article**

Antonova, A. (2011) Empathy As Speech Manipulation Target in Pre-election Discourse of Great Britain. *GEMA Online® Journal of Language Studies. 11*(3), 97-107.

**Book**

Ellis, R. (2003). *Task-based Language Learning and Teaching*. Oxford: Oxford University Press.

**Chapter in Book**

Dodd, S. (1989). Lexicomputing and the dictionary of the future. In G. James, (Ed.). *Lexicographers and their works* (pp. 83-93). Exeter: University of Exeter Press.

**Internet Source**

Faizah Abdul Majid, Zalizan Jelas & Norzaini Azman. (2002). Selected Malaysian Adult learners’ academic reading strategies: A Case Study. Retrieved August 16, 2005 from <http://face.stir.ac.uk/Majidp61.htm>

**Conference Paper / Proceedings**

Wang, Y. & Le, T. (2011). Teaching, learning and management: A case study of intercultural communication and education. AARE 2006 Conference Proceedings, 27-30November, Adelaide EJ ISSN 1324-9339 (2007).

Shahizah Ismail Hamdan. (2008). Science fiction minds and bodies: Reconsidering the borders of human subjectivity. Paper presented at The Novel and Its Borders. A Conference at the Centre for the Novel. Scotland: University of Aberdeen, July.

**Thesis**

Nambiar, R. (2005). Language learning and language use strategies of tertiary learners for academic literary: Towards a theoretical and pedagogical model of learning. Unpublished Ph.D thesis, Universiti Kebangsaan Malaysia, Bangi, Malaysia.

**APPENDIX A** (on a different page, if there is any)

**APPENDIX B** (on a different page if there is any)

**About the authors**

Insert a short biodata of the first author **(maximum of 50 words).**

Insert a short biodata of the second author **(maximum of 50 words).**